



The Member of the Month Recognition Award is given monthly to a deserving member of each chapter who has made a significant, positive contribution to the development of PBL.

Recognition will be awarded after nomination by each local chapter's respective executive officer teams. A nominated member should have his or her nomination seconded by one officer or member before final submission to the State Officer Team.

If they so decide, officers may conduct nomination sessions during General Meetings to open membership nominations to all members. There are few restrictions regarding nominations; while both members and officers may nominate one another, members may not nominate themselves.

REQUIREMENTS

All Members of the Month Recognition Award submissions from each chapter should be emailed to mom@capbl.org with:

- ❖ **125-word summary** detailing the members' explicit contribution to PBL.
- ❖ **A picture** of each Member of the Month. (see below for photo specifications)
- ❖ See calendar below for submission dates.

RECOGNITION

Upon submission of the summary, the State Officer Team will:

- ❖ Recognize each chapter's Member of the Month in the monthly email blast.
- ❖ Recognize each chapter's Member of the Month at SFBLC and SBLC
- ❖ Officially recognize each person each month on the homepage of the California PBL website, www.capbl.org by posting name, chapter and picture.
- ❖ Each chapter's Member of the Month will also receive a recognition certificate mailed to each individual chapter.

QUESTIONS?

All questions pertaining to Member of the Month should be sent to mom@capbl.org.

Dedicated members and officers are the core of what makes our organization so incredible. So get ready to *INNOVATE, CREATE, PLAN*, and most importantly, ***Raise The Bar!***

PHOTO REQUIREMENTS

Please include a photo with the following requirements with your monthly M.o.M submission:

Orientation: vertical

Format: .jpg

EXAMPLE:



Please do not submit a cropped group photo. Keep in mind that each photograph will be featured on the homepage of the State website (www.capbl.org). Although members are not required to be in business attire in each photograph, please make sure that they are in **appropriate attire**. Any photos with inappropriate facial expressions or gestures will **NOT** be posted.

CALENDAR OF SUBMISSION DATES

All submissions must be emailed by midnight of the above dates to mom@capbl.org. Certificates will be mailed to each chapter within one week of submissions.

Month of Recognition	Date Due	Recognized at
Summer (June, July, August)	October 4 th	SFBLC
September	October 4 th	SFBLC
October	November 4 th	SFBLC
November	December 4 th	SBLC
December	January 4 th	SBLC
January	February 4 th	SBLC
February	March 4 th	SBLC
March	March 24th	SBLC
April	May 4 th	CA mtg @ NLC
May	June 4 th	CA mtg @ NLC